

Deferral Application Form

This form is to be used when making an application to defer your enrolment into a course with us. You may defer your studies for up to 12 months. You must provide evidence of compassionate or compelling circumstances in order to defer your studies. Compassionate and compelling circumstances are personal circumstances that are involuntary and outside your control, for example, medical, family, wellbeing, or enrolment circumstances, and present you with limited or no choice. You must also provide supporting evidence with your application (e.g., a medical certificate).

Student Name			
Student Number		Date	
Current address		Contact Number	Home:
			Mobile:
Course Name			

Reason for Deferral

Please briefly describe the reason you have decided to defer your studies.

Please specify the date you would like to defer your studies to (up to a maximum of 12 months).

Recommendation			
Approved by Signature		Position	
I Do / Do Not recommend the above period of leave (*Cross out whichever is not applicable)		Date	
Reason for non-recommendation:			